

ANTELOPE ELEMENTARY SCHOOL DISTRICT
Position Description

- POSITION:** Mathematics Lead Teacher
- TERMS OF EMPLOYMENT:** 183 Days-Teacher on Assignment
- REPORTS TO:** Director of Curriculum/Site Principal
- MINIMUM QUALIFICATIONS:**
- Five years of teaching experience
 - Strong Math background
 - Teaching experience in multiple grade levels

GENERAL SUMMARY

Under the direction of the Director of Curriculum and Assessment and Site Principal, the mathematics lead teacher will fulfill two objectives in the area of mathematics. First, to assist in the quality of instruction in the classroom, the lead teacher will model and demonstrate effective math lessons. The mathematics lead teacher will also be responsible for providing tiered Response to Intervention math support to all students. Working with the Director of Curriculum, Site Principal, Resource Specialist teachers, and classroom teachers, the mathematics lead teacher will identify Tier II & III students requiring strategic and intensive support.

PRINCIPLE DUTIES AND RESPONSIBILITIES

As assessed by the Director of Curriculum and Assessment, the outcomes of the Mathematics Lead Teacher's job performance will be:

- Provide targeted math instruction and intervention to identified students.
- Assist in developing and monitoring a school-wide Response to Intervention System in Math.
- Assess student progress and monitor student achievement in mathematics.
- Assist teachers in disaggregating and interpreting data to improve the math program.
- Assist the Director of Curriculum with the implementation of a district wide student assessment system.
- Demonstrate exemplary mathematics instruction for K-5 staff through the following research based practice: observation, coaching, model lessons, collaborative lesson planning, and small and large group professional development.
- Provide strategies and practices for integrating writing instruction as it relates to mathematics.
- Attend Student Study Team, 504, IEP, and other necessary meetings.
- Monitor the effectiveness and pacing of instruction relative to class and individual progress.
- Reports to the Board of Trustees as directed by the Director of Curriculum.
- Other duties as assigned.

PERSONAL QUALIFICATION

- Evidence of strong interpersonal skills.
- Evidence of successfully teaching struggling math students.
- Evidence of success in working with adult learners.
- Evidence of strong planning and organizational skills.
- In-depth knowledge of a variety of mathematics instructional strategies necessary to support the Common Core State Standards of Mathematics including the Standards for Mathematical Practice.
- Evidence of strong written communication and presentation skills.
- Strong commitment to team collaboration through Professional Learning Communities.

PHYSICAL REQUIREMENT

- Ability to see for purposes of reading correspondence, documents, and other printed matter.
- Ability to hear and understand speech at normal levels and/or the telephone.
- Ability to communicate so others will be able to clearly understand a normal conversation in person, or on the telephone.

WORKING CONDITIONS

Office working environment is subject to sitting at a desk or conference table for long periods of time, using computer and telephone for prolonged periods of time, and reaching in all directions.

EMPLOYMENT STANDARDS

Physical condition and mental health necessary to maintain a rigorous work schedule. To perform this job successfully an individual must be able to perform each essential function satisfactorily. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of the position.